

Govt. of Assam
Office of the Sr. Quality Control Officer : Industries & Commerce Deptt.
Assam, Guwahati-21.

NOTICE INVITING TENDER

NIT No:GQC.14/2011-12/ 425-B/Re Tender

Dated : 25th Aug '2017.

Sealed Tenders affixing non refundable court free stamp of Rs. 8.25 (Rupees eight & paisa twenty five) only are invited by the undersigned from Manufacturers/ Authorized Dealer/ Supplier for supply of PAPER Testing machinery & Equipment in connection with the Up-gradation of Quality Control Laboratory at Bamunimaidam, Guwahati-21.

The quoted rate should be inclusive of all taxes and levy as per norms, packing & forwarding, Installation & Commissioning, calibration, Insurance & door delivery & other relevant expenditure for completion of the works at the Laboratory situated at industrial Estate, Bamunimaidam, Guwahati-21.

The Tenders will be received by the undersigned up to 1.00 pm on 4th Sept, 2017 & the same will be opened at 3.00 PM on the same date & place in presence of the intending tenderers or their authorized representatives.

The Tender Documents along with Terms & Conditions, Supporting Documents to be submitted, Specification of Machinery & Equipment etc. can be collected from the office of the undersigned or can be downloaded from www.industriescom.assam.gov.in

Sd/-
Senior Quality Control officer,
Deptt.of Industries & Commerce, Assam.
Industrial Estate, Bamunimaidam,Ghy-21.

GOVERNMENT OF ASSAM
OFFICE OF THE SR. QUALITY CONTROL OFFICER, INDUSTRIES & COMERCE
DEPARTMENT, ASSAM, INDUSTRIAL ESTATE, BAMUNIMAIDAM, GUWAHATI-21

TENDER DOCUMENT
Reference No. : GQC.14/2011-12/425-B / Re Tender

**For Procurement of Machinery and Equipment for Paper Testing in Connection with
Up-Gradation of Quality Control Laboratory under Sr. Quality Control Officer,
Industries & Commerce Department, Assam, Bamunimaidam, Guwahati-21**

- 1.0 The Tender offer shall be in two parts. Part-I is Technical Bid & Part-II is Financial Bid. Both the offer shall be in two envelopes (with Lac sealing at all the joints of envelopes) superscribing with the phrase “Technical Bid” / “Financial Bid” as applicable, name of the company, reference of Tender notice etc. Both the envelopes will be kept in one sealed envelope superscribing name & address of the supplier, reference no. of the Tender etc. & shall be addressed to the “Senior Quality Control Officer, Industries & Commerce Department, Govt. of Assam, Industrial Estate, Bamunimaidam,Guwahati-21”.

List of machinery with specification is furnished at ANNEXURE – I

2.0 PART-I (TECHNICAL BID)

The Technical bid must be accompanied with the following documents, each page of which must be signed by the bidder with stamp affixed.

- 2.1 Covering letter addressed to the “Senior Quality Control Officer, Industries & Commerce Department, Govt. of Assam, Industrial Estate, Bamunimaidam,Guwahati-21”, mentioning the Reference No. (NIT No.) of the Notice Inviting Tender.
- 2.2 Earnest Money Deposits (EMD) @ 2 % of the offered value in the **form of Crossed Demand draft in favour of Managing Director, AIIDC, Guwahati - 21 payable at Guwahati drawn in any branch of nationalized bank or any other scheduled commercial bank. (Exemption in submission of EMD in no cases shall be entertained except in respect of those manufacturer/ dealer/ firm who are exempted from depositing earnest money under the provision of Govt. act/ circular etc., if any. The same should be indicated clearly along with copies of relevant Govt. act/circular as applicable.)**
- 2.3 Technical specification of each machinery / equipment with literature/ leaflet along with reference IS specification, if any. Detailed technical literature on each of the items offered should be Submitted. Machinery / Equipment manual to be submitted at the time of delivery.
- 2.4 List of the users who have been using the machinery/ equipment for each of the items which the bidder has offered tender.
- 2.5 Details about after sales service facility & the existing network available for after sales service nearest to the Senior Quality control Office, Bamunimaidan, Guwahati- 21

- 2.6 Certificate as to the constitution of the firms i.e. whether the tenderer is a Company, Partnership Firm or Proprietary concern.
- 2.7 Authorisation to the signatory of the bid to sign the bid document on behalf of the Company / Partnership Firm in case of the bidder is a Company or a Partnership Firm.
- 2.8 Certificate of dealership from the manufacturing Company / Firm / Proprietorial concern, in case the bidder is an authorised Dealer.
- 2.9 Certificate of registration if any, with DGS&D, NSIC or any other Govt. agency
- 2.10 Income Tax Return & Sale Tax Clearance Certificate for last financial year.
- 2.11 Copy of Pan card of the Bidder
- 2.12 Court fee stamp of Rs. 8.25 (Rupees eight And twenty five paisa) only to be Affixed.
- 2.13 Copy of the Tender Document signed on each page by the bidder.
- 2.14 Any other information or particulars which the tenderer would like to furnish

3.0 PART-II (FINANCIAL BID) shall consist of two sets, signing and affixing stamp on each pager by the bidder.

- 3.1 Rate (both in figure and words) and amount against each Machinery /Equipment is to be filled up in bill of quantities.
- 3.2 Price shall be inclusive of all Taxes as per norms or levy by the Statutory Authorities/ State or Central Govt, Packing & Forwarding, Freight, Installation & Commissioning, Calibration, Transit Insurance & F.O.R destination at the Laboratory situated at Industrial Estate, Bamunimaidan, Guwahati- 781021.
- 3.3 Prices for any optional accessories if quoted, should be indicated separately.
- 3.4 Price of all items on offer as per the specification should be included in the Financial Bid & no supplementary price offer will be entertained.

4.1 CLOSING & OPENING OF TENDER

- 4.2 The tender box will be closed at 1.00 PM on 04/09/2017 and will be opened at 3.00 PM on the same day i.e 04/09/2017. Tenderer or their authorized representative (on production of Authorization letter) may also be present at the time of opening of tender. The representative should be able to discuss / clarify all the technical / commercial aspects.

5.0 GENERAL TERMS AND CONDITION OF TENDER

1. Bidders should follow the specification as mentioned in the tender document while quoting the price bid.
2. The bidder/ vendor should be capable for annual maintenance of the Machinery/ Equipment supplied after expiry of warranty period & shall be liable for annual maintenance, if & when offered to him at mutually agreeable rate.
3. Tender, addressed to the Senior Quality Control officer, Industries & Commerce Department, Govt. of Assam, Industrial Estate, Bamunimaidan, Guwahati-21 can be submitted either in person or through Registered post/ speed post/ courier. The date and time of receipt of offer shall be reckoned as the date and time of the submission of offer at the O/o the Sr. Quality Control Office, Guwahati – 21.

4. The department shall not be responsible for any delay including postal delay in submitting offer. As such, any request for accepting offer after the due date and time shall not be entertained.
5. The rate quoted should indicate the detailed break up like Basic Price, Taxes, Freight, Transit Insurance etc.
6. Non conformity of Technical specification will lead to out-right rejection of offer.
7. Manufacturer/ Authorized Dealer/ Supplier shall be responsible for all services relating to Machinery/Equipment supplied during warranty period.
8. Machinery / Equipment with ISI mark shall be given preferences.
9. Non submission of documents along with the tender as laid down may entail rejection of the tender.
10. The Procurement and Tender Selection Committee reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
11. The Committee in its discretion, may divide the work among several tenderer.
12. The Tenderer may submit quotation for all the Machinery / Equipment or a part of the list or any single Machinery / equipment.
13. The rate quoted shall be firm & fixed for the entire contract period.
14. The tendered rate against each machinery / equipment, in the price bid should be indicated both in figures & words. In case of any clerical error between the rate indicated in figures & words, the lower rate will prevail.
15. Submission of tender by the Tenderer implies that he has read the instruction in the tender documents, the general condition of contract & has made himself aware of the scope & the specifications of the work to be executed & accepted all terms & conditions.
16. The goods should be insured against theft, loss or breakage during transit.
17. Pre-Installation requisites (Electrical/ floor/ space/ air condition etc.) if any, should invariably be mentioned clearly. Installation/ training of the manpower will be the full responsibility of the supplier.
18. Final payment will be made after satisfactory Installation, Commissioning, demonstration & training of personnel for the machinery.
19. COMPLETION PERIOD OF WORK : 90 days from the date of issue of supply order.
20. WARRANTY PERIOD : Minimum 3 (three) years warranty should be offered against each machinery/ equipment by the bidder from the date of commissioning of machinery/ equipment.
21. VALIDITY OF OFFER : The offer shall remain valid for a period of 1(one) year from the date of submission of offer.
22. Earnest money so paid will be released or returned as the case may be to the unsuccessful tenderer after the award to work is finalized.
23. No, interest will be payable on EMD submitted.
24. For successful bidder who has submitted 2% earnest money, 8% of bill amount will be deducted & retained as security deposit along with the earnest money up to warranty period or otherwise equivalent amount of bank guarantee will have to be submitted & the validity of the bank guarantee will be at least up to warranty period.
25. For successful bidder who are exempted from depositing 2% earnest money under the provision of Govt. act/ circular etc., 10% of bill amount will be deducted & retained as security deposit or otherwise equivalent amount of bank guarantee will have to be submitted & the validity of the bank guarantee will be at least up to warranty period.
26. Awarding the supply order to the successful bidder is subject to the availability of fund.

27. The undersigned will not be responsible for advance floating of tender.
28. The tender submitted by telex/telegram/fax/email etc. shall not be considered.
29. Conditional tender shall not be accepted.
30. Canvassing in any form will entail disqualification / rejection of the tender offer.
31. The Tenderer may note that the cost of packing, forwarding, freight, installation & Commissioning, calibration, transit insurance etc. are to be borne by them and should be included in the offered rate.
32. The manufacturer/ supplier has to provide calibration certificate of the supplied equipment preferably from NABL accredited laboratory.
33. No payment will be made before installation and commissioning of machinery/ equipment at the laboratory, situated at Bamunimaidam.
34. If any dispute arises between Department & Supplier, then court of Guwahati, Kamrup (M), Assam will have the jurisdiction.
35. In case the last date of receipt of tender happen to be a Govt. holiday, tender will be received up to 1.00 pm of the next working day and will be opened at 3.00 pm on the same day.
36. Force majeure : Department will not be responsible for any delay/ stoppage of works due to force majeure conditions like natural calamities, civil disturbances, strike etc. and loses suffered, if any, by the supplier/ vendor on this account.
37. Delivery : Door delivery at Quality Control laboratory, Bamunimaidan, Guwahati-21. All aspects of safe delivery shall be exclusive responsibility of the supplier/ vendor.
38. The Procurement and Tender Selection Committee reserves the right to accept or reject any or all tenders (including the Lowest) without assigning any reason whatsoever.
39. Erasing and over- writings are not allowed. All cancellation and insertions should be duly signed by the tenderer.
40. Termination for default (both imported & indigenous): Default is said to have Occurred :-
 - ⇒ If the supplier fails to deliver any or all the equipment within the time period Specified in the purchase order or any extension thereof granted by Senior Quality Control Officer.
 - ⇒ If the supplier fails to perform any other obligation under the contract.

If the supplier in either of the above circumstances does not take remedial steps within a period of 30 days after the receipt of default notice from the Sr. Quality Control Officer, Industries & Commerce Department, Guwahati-21, then the purchaser may terminate the contract/ purchase order in whole or in part & forfeit the EMD as applicable.

Sd/-
Senior Quality Control Officer,
Deptt. Of Industries & Commerce, Assam
Industrial Estate, Bamunimaidam, Guwahati-21
Assam, India

ANNEXURE-I

Reference No. : GQC.14/2011-12/425-B/ Re Tender

Paper Testing Machine/Equipment

Sl.No	Name of Machine/Equipment	Specification
1	Bursting Strength Tester	<ol style="list-style-type: none">1. Least Count: 0.01kgf(10gms)2. Panel should be LED Digital Display3. Power Supply: 230V AC 50Hz4. Should be supplied with Templates.5. Sample Types: Paper, Corrugated Box, Board, Foils Pouches and Mosquito nets. Related Standard: as per IS:1060(Part-1)-1966.
2	Digital Tear Strength Tester	<ol style="list-style-type: none">1. Capacity: 1600 Gms (By adding weights it should be up to 6400Gms)2. With all accessories including calibration check weight.3. Templates for preparing sample. Related Standard: as per IS:1060(Part-1)-1966.
3	Folding Endurance Tester	<ol style="list-style-type: none">1. Range :0-60 Kg.2. With all accessories including Die & punch strip cutter 15x100 mm for specimen3. Power required: 230V AC 50 Hz. Related Standard: as per IS:1060(Part-1)-1966.
4	Opacity test machine with Brightness test machine/ Brightness tester	<ol style="list-style-type: none">1. Display: Digital panel meter to show the measured value in percentage for Opacity, Brightness and Gloss of paper etc.2. Power supply: 230V AC 50 Hz Related Standard: as per IS:1060(Part-1)-1966.
5	Breaking Strength (tensile) Testing Machine	<ol style="list-style-type: none">1. Display: Digital LED display.2. Max. capacity: 250kgf.3. Machine should be equipped with variable speed control as per related standard.4. Power supply: 230V AC 50 Hz. Related Standard: as per IS:1060(Part-1)-1966